

MINUTES OF MEETING

Meeting of November 21, 2005

8:00 a.m.

6920 Yellowtail Drive, Ste 100
Cheyenne, WY 82002

OPEN MEETING ITEMS

BOARD MEMBERS PRESENT: Peter J. Hutchison, Stanton J. Abell, Jr., Martin A. Pedersen, Patrick T. Tyrrell, David L. Whitman, Roger L. Jacobson, John M. "Mike" Ballard.

BOARD STAFF PRESENT: Troy Niesen, Licensing Officer, Kennard Nelson, Senior Assistant Attorney General, Matt Fermelia, Senior Assistant Attorney General.

BOARD STAFF ABSENT: Christine Turk, Executive Director.

VISITORS PRESENT: Richard J. Muscio, Scott Larsen, Herbert Stoughton, Marlowe Scherbel, Jason Haldeman, Martin Zimmerman, Rod Skaggs, Dave Fisher.

SETTLEMENT HEARING FOR DAVID SUTTER: Mr. Sutter submitted a written request withdrawing his request for a hearing. The file will be closed.

APPROVAL OF MINUTES: A motion was made by Martin A. Pedersen, seconded by Roger L. Jacobson, and carried to approve the July 15, 2005 Minutes with corrections noted at the meeting.

APPROVAL OF TREASURER REPORT: A motion was made by David L. Whitman, seconded by Mike Ballard and carried to approve the Treasurers Report as distributed. Mr. Tyrrell reported that the current cash reserve stands at \$277,535 compared to \$400,000 at this time last year. Mr. Tyrrell stated that the cash reserve total does fluctuate depending on the time of year. Mr. Tyrrell said the overall budget is at 40% remaining which is right on track.

DISCUSSION OF BOARD OFFICE E-MAIL SERVICES: Mr. Hutchison asked to table this discussion until Ms. Turk could be present however, Mr. Tyrrell wanted to discuss with the Board switching e-mail services from Qwest to MicroSoft Outlook. In the past the Board office was not able to connect to the states e-mail service (GroupWise). The Board has been using Qwest as the e-mail provider since moving into the current location, prior to Qwest the Board office used Wyoming.com. Mr. Tyrrell proposes the Board Staff to switch to Outlook Exchange immediately, since the service is offered through the State Engineer Office Network and has no associated fee. Mr. Tyrrell informed the Board that Christine Turk prefers to stay with the current e-mail provider. Mr. Tyrrell also informed the Board about the use of the software Incredimail, being used by the Board Staff. Mr. Tyrrell advised the Board he has been serving on the Information

Technology Commission for the past 2 years and is current on Information Technology issues. He reported MicroSoft Outlook was used by six or seven state agencies prior to the State Engineers Office switching from GroupWise. A&I has approved the use of either GroupWise or MicroSoft Outlook Exchange to be used by State Government Agencies. The State has been working to make the two systems' address book mesh together and the project should be completed by June 30, 2006. Mr. Tyrrell's position is that the Board should switch to Outlook Exchange immediately since it is up and running through the State Engineer Office Network. Mr. Tyrrell reported that he cannot justify the Board spending money on the Qwest e-mail services when an alternative is available without cost. The switch from Qwest to MicroSoft Outlook Exchange would be beneficial to Mr. Tyrrell's IT staff when assisting the Board office with e-mail issues. Mr. Tyrrell informed the Board that his IT Staff has spent between 15-20 working hours of trouble shooting the Board's email issues. Mr. Tyrrell asked Mr. Haldeman from the SEO IT Staff if that was an accurate number of hours spent dealing with the Board's e-mail issues and Mr. Haldeman said, "yes." Mr. Tyrrell requested that a decision to switch e-mail services be made at this meeting; however, a motion was made by Stanton J. Abell, Jr., seconded by Roger Jacobson to continue to use Qwest as the email service provider until a conference call can be set to discuss the issue and to hear from Ms. Turk. The outcome of the vote was 6 in favor of waiting for Ms. Turk with Mr. Tyrrell voting against.

LS CURRICULUM STUDY/PROPOSED GUIDELINES: Peter J. Hutchison, Stanton J. Abell, Jr., and David L. Whitman have been working on the revisions of the Board's 30 Suggested Credit Hour Guideline for prospective LSIT applicants to see if their education qualifies with the Board's Rules & Regulations. Mr. Hutchison distributed the proposed handouts to the Board. There were (2) two handouts which is proposed to eventually be merged into one document. Mr. Whitman used comments from Herbert Stoughton's previous submittal and the Board's comments to develop the proposed guidelines. Mr. Abell stated that this is just a draft and improvements can be made to make this more clear to prospective applicants. The committee of Peter J. Hutchison, Stanton J. Abell Jr. and David L. Whitman will continue to work on the revisions provided by the Board. Mr. Hutchison stated that a conference call will need to be set up to approve the revisions and would like this to happen before Christmas.

PROPOSED CHANGES TO THE LS BOUNDARY QUESTIONNAIRE: A copy of the proposed changes to the LS Boundary Questionnaire was distributed by Mr. Hutchison and Mr. Abell. The LS Committee will continue to work on the changes but wanted the Board to be informed on what changes were being proposed. A motion was made by David L. Whitman, seconded by Mike Ballard and carried to have the LS Committee make whatever changes needed and present them to the Board.

DISCUSSION OF LAND SURVEYING EDUCATION SURVEY RESULTS: The Board in conjunction with Richard Muscio and Marlowe Scherbel officers of PLSW, sent a letter to PLSW asking them to survey their membership regarding the educational requirements for licensure. Richard Muscio and Marlowe Scherbel of PLSW mailed a questionnaire to 244 members, statewide. The results show 77% of those responding

support the educational requirements and 23% of those responding do not support it. The main issue is, what is the path of obtaining the land surveyor degree? Mr. Pedersen stated that there are now (22) twenty-two states that require a (4) year degree in surveying. Mr. Hutchison asked Mr. Muscio (President of PLSW) to send the Board a letter showing the results of the PLSW Survey. Mr. Muscio agreed to provide that information.

MILITARY EXPERIENCE WHILE ON DEPLOYMENT: Christine Turk requested the assistance of Mr. Nelson in addressing the Department of Military's inquiry about work experience while on deployment. Mr. Nelson stated that if while deployed an exam candidate is doing engineering work, then that time would be considered qualifying experience. The candidate needs to have 4 years of qualifying experience in order to be considered to sit for the Professional Engineer Examination. The Department of Military is asking for a waiver of the full (4) four years of experience due to deployment responsibilities. Mr. Nelson reported it would require a statute change to W.S. 33-29-126 (a)(iii) to allow such a waiver. The Board cannot give credit for work that is not done in the engineering/surveying field in order for an applicant to fulfill the 4 years of qualifying experience.

NCEES MODEL LAW CHANGE REGARDING FACULTY LICENSURE WITHOUT FE: David L. Whitman stated the Model Law was changed to allow faculty registration with at least a PHD in Engineering without having taken the Fundamentals of Engineering Examination. This change would require a change in the statutes, prior to adoption by the Board. Mr. Whitman agreed to conduct a survey to see if the UW Faculty would be interested in having the statute changed to allow registration with the waiver of the Fundamentals of Engineering Examination.

LETTER FROM SCOTT LARSON/BENCHMARK ENGINEERS: Mr. Larson sent the Board a letter expressing his concerns with the City of Cheyenne Building Department using his foundation design plans without his knowledge, and with an outdated seal. A client of Mr. Larson's is taking his foundation design plans and using them on other plans without approval of Mr. Larson. Martin A. Pedersen made a motion, seconded by Patrick T. Tyrrell and carried to have Ken Nelson draft a letter to be sent to the City of Cheyenne Building Department and a second letter sent to the client asking him to cease and desist from using Mr. Larson's plans. Martin A. Pedersen stated that once the plans are submitted for filing it becomes a public document, but they should not be using another engineers plans without contacting the engineer. The Board suggested that Mr. Larson send in a formal complaint and have the Board investigate this matter. The third issue asked by Mr. Larson is, can a land surveyor do a grading and elevation setting? Mr. Hutchison said this work can be done by a land surveyor, and reported that he had told Mr. Larson.

LETTER FROM KEVIN JONES/CORNER RECORD FORMS: PLSW in the past has been the keeper of the Corner Record Forms. The question has been raised that it is the Board's duty to provide the Corner Record Form, therefore this form should be kept in the Board Office. A motion was made by David L. Whitman, seconded by Mike

Ballard and carried to have the Corner Record Form posted on the Board's website in a PDF file format with instructions on how to complete it.

NCEES NATIONAL ADWARDS: There are no recommendations at this time.

UW REPRESENTATIVE ON LAND SURVEYOR COURSES: Rod Skaggs from UW Outreach and Dave Fisher from Sheridan College presented the proposed 2 year associate degree program in surveying from Sheridan College. All of the courses offered by the University of Wyoming Outreach are distance learning online courses. Sheridan College is proposing a curriculum to offer the same courses. Sheridan College does not require any time to be spent on the Sheridan College campus. An individual who has taken all of the required courses could be granted an associates in surveying from Sheridan College.

SCHEDULE NEXT BOARD MEETING: The next Board Meeting will be February 13, 2006 at 8:00 a.m. in Cheyenne, WY at the Board office.

EASEMENTS AND RIGHT AWAY ISSUES: Mr. Pedersen had a conversation with Mr. Don Schramm about Williams Gas Company not requiring the easement and right of way plats to be stamped and sealed by a professional land surveyor. The landowner was wanting a land surveyor to stamp and seal these plats. Williams Gas Company stated they don't have to have this done. The Board requested Ken Nelson to draft a letter to be sent to Williams Gas Company advising that the plats must be signed and sealed.

APPLICATION REVIEW: A motion was made by Martin A. Pedersen, seconded by Patrick T. Tyrrell and carried to approve the following individuals to sit for the April 2006 Professional Engineer Examination: Donald Koenig, Celeste Simmons and Julie Whalen.

A motion was made by Martin A. Pedersen, seconded by Patrick T. Tyrrell and carried to approve Bruce Meyer and Kent Stepan to be registered as professional engineers by comity.

A motion was made by Patrick T. Tyrrell, seconded by Roger Jacobsen and carried to approve Clyde Hood to sit for the Professional Land Surveyor Examination and Wyoming Take Home Exam.

DISCIPLINARY ACTION IN OTHER JURISDICTIONS:

Robert Semaan disciplined in Wisconsin. A motion was made by David L. Whitman, seconded by Martin A. Pedersen to mirror the action taken by the Wisconsin Board.

Waylon L. Britt disciplined in Colorado. A motion was made by David L. Whitman, seconded by Martin A. Pedersen to mirror the action taken by the Colorado Board.

PROFESSIONAL ENGINEERS BY COMITY

10583 Brian K. Beaufeaux	10619 Jeffrey S. Hankin
10584 Robert W. Beccard	10620 Michael E. Jett
10585 Marc. O. Berard	10621 Ronald J. LaMere
10586 Matthew S. Bolinger	10622 Mark J. Lovato
10587 Shawn P. Brill	10623 Paul J. Martin
10588 Steven J. Cosper	10624 Michael L. Owens
10589 David L. Duplantis	10625 Gerald A. Petric
10590 Jeffrey P. Francis	10626 Christopher E. Reddick
10591 Bradley A. Gordon	10627 John B. Richardson
10592 Travis P. Higby	10628 Jeffrey P. Robertus
10593 Charles J. Jahne	10629 Jeffrey S. Ruppert
10594 Ronald C.Kern	10630 Scott M. Schlechter
10595 Trenton W. Lindsley	10631 Jeffrey W. Sickles
10596 Michael B. Ling	10632 Kenneth P. Toland
10597 Susan B. Oderkirk	10633 David D. Bohn
10598 James B. Raney	10634 William T. Buller
10599 Brian J. Sielaff	10635 Willis R. Conner
10600 Craig R. Rice	10636 Brian S. Jenner
10601 Justin P. Bastian	10637 Brent D. Kooiman
10602 Jeremy Wyatt	10638 David Lennon
10603 Terrance M. Super	10639 Todd J. MacGillvray
10604 Harold J. Stueven	10640 Gregory D. Magleby
10605 Elizabeth R. Hunter	10641 Noreen Hart McMahon
10606 Richard V. Keller	10642 Aaron G. Murray
10607 Gregory Repella	10643 Timothy L. O'Hearn
10608 Thomas M. Segelhorst	10644 Corey M. Rhodes
10609 Mark L. Eisenman	10645 Brian G. Robertson II
10610 Kevin L.W. Anders	10646 Patrick S. Royer
10611 Dennis H. Baerwald	10647 Jason E. Spielman
10612 Brian R. Braaksma	10648 Shane D. Swenson
10613 Christopher J. Brown	10640 Paul J. Thurmond
10614 Jonathan D. Casperson	10650 Michael G. Tomko
10615 Robert W. Corry	10651 Eric J. Tompas
10616 John M. Drozdek	10652 Barry H. Williver
10617 Eddie L. Dunn	10653 Dale R. Wilde Jr.
10618 Darin C. Geisler	

EIT NUMBERS ISSUED UPON RECEIPT OF TRANSCRIPTS

4811 Sandra Shelton
4812 Joshua J. Werbelow

4813 Eric J. Weckenbrock
4814 Jacqueline Van Cleave
4815 Robert J. St. John

CORPORATION NUMBERS ISSUED

E-0798 Benchmark Services, Inc.
E-0799 Carpenter Wright Engineers, PLLC
E-0800 Dis-Tran Packaged Substations, LLC
E-0801 Foster Wheeler North America Corp.
E-0802 JS Smith Consulting Engineers PC
E-0803 TSP, Inc.
E-0804 Smith Seckman Reid Inc.
ES-0805 Big Horn Surveying & Engineering LLC
E-0806 TowerKraft Engineering, P.C.
E-0807 Berard Habetz & Associates
E-0808 Energy Engineering Associates, Inc.
E-0809 Latta Technical Services Inc.
E-0810 Brockman Engineering Inc.
E-0811 ED Engineering LLC
E-0812 Lonco, Inc.
E-0813 Duplantis Design Group
E-0814 JL Engineering LLC
E-0815 Korda/Nemeth Engineering
E-0816 Vanderpool Pipeline Engineering, Inc.