

MINUTES OF MEETING

Meeting of May 2, 2005
8:00 a.m.
6920 Yellowtail Drive, Ste 100
Cheyenne, WY 82002

BOARD MEMBERS PRESENT: Peter J. Hutchison, Stanton J. Abell, Jr., Martin A. Pedersen, David L. Whitman, Richard C. Moore, John M. "Mike" Ballard.

BOARD MEMBERS ABSENT: Patrick T. Tyrrell

BOARD STAFF PRESENT: Christine Turk, Executive Director, Troy Niesen, Licensing Officer, Kennard Nelson, Senior Assistant Attorney General

BOARD STAFF ABSENT: Stacey Aurzada, Senior Assistant Attorney General

VISTORS PRESENT: Ron Ewald

APPROVAL OF MINUTES: A motion was made by David L. Whitman, seconded by Richard C. Moore, and carried to approve the February 21, 2005 Minutes with corrections noted at the meeting. Martin A. Pedersen abstained from voting on the approval of the February 21, 2005 Minutes, as he was absent from the February 21, 2005 Board Meeting.

APPROVAL OF BUDGET/TREASURERS REPORT: A motion was made by Richard C. Moore, seconded by David L. Whitman, and carried to approve the Budget/Treasurer's Report as distributed. Janice Rath from the State Engineer's Office Accounting Division presented the report to the Board in Mr. Tyrrell's absence. A motion was made by David L. Whitman, seconded by Richard C. Moore and carried to authorize Christine Turk to spend \$500.00 for signage behind the receptionist desk.

CPC AUDIT: The CPC audits were completed by Peter J. Hutchison and Richard C. Moore. A letter will be sent to each of the registrants that were selected for the random CPC audit, informing each registrant as to what if any action will be taken to their CPC renewal. A letter will need to be sent to Mr. Kubota informing him that due to a data entry error with his CPC hours, he does not have the required 30 CPC hours.

CORNER/MONUMENT RESTORATION: The Board was approached with a question about a corner monument being partially destroyed and what should be done. Peter J. Hutchison will contact the individual and inform them that a new survey will need to be completed and a new corner monument placed in the ground. This process should not be difficult since the original survey should show where the corner monument shall be placed.

TOWN ENGINEER NOT LICENSED: The Board received an e-mail with disturbing information. It was decided that a formal investigation should be conducted. Christine Turk will contact Mr. Joseph Lord, Investigator and have him conduct an investigation into this matter.

ELECTRONIC DRAWINGS: Mr. Dan Allen of TSP of Sheridan contacted the Board in regards to sending plans electronically. A statement should be inserted on the plans that the original plans are signed and sealed and are kept on file in the engineer's office. Mr. Allen should also contact South Dakota to see what statement, if any, they are going to require since this is where the drawings will be electronically sent.

REQUEST FROM UTAH COUNCIL OF SURVEYORS: A request was received from the Utah Council of Surveyors for a sample copy of the Wyoming State Specific Land Surveyors Examination. A motion was made by Martin A. Pedersen, seconded by Stanton J. Abell, Jr., and carried to deny the request. The Board did direct Christine Turk however, to write a letter to the Utah Council of Surveyors informing them of the decision and give them some subject matter areas that might be helpful in creating their own State Specific Land Surveyor's Examination.

APPLICATION REVIEW COMMITTEES:

A motion was made by Martin A. Pedersen, seconded by Richard C. Moore and carried to approve the following individuals to sit for the October 2005 Professional Engineer Examination: Mark A. Daigle, David A. Fehringer, Brad M. McCullough, Sean D. Stoughton and Edward A. Viren III.

A motion was made by Martin A. Pedersen, seconded by Richard C. Moore and carried to approve John C. Keating, Richard W. Homan, Scott J. Smith, Ahmed A. Shaaban and B. Grady Stephens to be licensed as professional engineers by comity.

APPLICANTS WITH NON-ABET/EAC DEGREES: A motion was made by Martin A. Pedersen, seconded by Richard C. Moore and carried to authorize Christine Turk to approve those applicants who have an unaccredited degree but have met the Wyoming requirements at the time of original licensure in another state, lessening the application review burden for Board members.

LS COMMITTEE/LS CURRICULUM STUDY: David L. Whitman and Peter J. Hutchison will continue to work on revising the Suggested Courses Handout, which will provide prospective students a guideline for choosing the 30 semester credit hours in land surveying. The end goal is to help the Board define what is needed in order for applicants to meet the educational requirements.

LS COMMITTEE/LS EXPERIENCE VERIFICATION FORM: Stanton J. Abell, Jr., reported that he is not finished with the revisions and will continue to work on this so it is ready for the July 15, 2005 Board Meeting.

PE COMMITTEE/PE EXPERIENCE VERIFICATION FORM: Christine Turk distributed a copy of the suggested revisions to the Professional Engineer Application made by Richard C. Moore. The instructions should state that the form must be **typed** and that handwritten applications will be rejected. Richard C. Moore removed the sub-professional and professional work language and replaced with non-engineering work and engineering work. This should alleviate some of the confusion this has caused applicants in the past. The instructions should include a statement that one year of work experience will be credited to those applicants having obtained a Master's Degree in Engineering. The Professional Engineer Verification Form should have a statement instructing the applicant to include the same description of job duties on the verification form as that which was submitted to the Board.

COMMUNICATION SENT TO STATE AGENCIES: The Board discussed the letter written to all state agencies concerning requiring a Professional Engineer to review all plans submitted to each agency. Mr. Ron Ewald from DEQ was present and was concerned with the fact that DEQ management has not formally addressed the contents of the letter with all of the engineers of the agency. Lower level engineers were under the impression they had to be Professional Engineers in order to hold plan reviewer positions at the Department of Environmental Quality.

SEAL & SIGNATURE ON PLATS: Stanton J. Abell, Jr. brought to the Board's attention that he has received inquiries regarding the Office of State Lands and Investments requiring the signature and seal of the professional land surveyor who prepares a survey plat for an easement across state lands. Mr. Abell indicated that he has been informed that a survey plat containing more than one page must bear the signature and seal of the surveyor on each page. The Board directed Christine Turk to write a letter of explanation to the Office of State Lands and Investments, explaining that only the first, or title page, must bear the seal and signature of the Professional.

NCEES: Martin A. Pedersen recommended having Mr. Joseph C. Lord attend the Law Enforcement portion of the NCEES National Convention. A motion was made by Richard C. Moore, seconded by Stanton J. Abell, Jr., and carried to have the Board fund Christine Turk and Joseph C. Lord's attendance at the Law Enforcement Committee Interim meetings.

SCHEDULE OF NEXT BOARD MEETING: The next Board Meeting is scheduled for July 15, 2005, in Casper, Wyoming.

PROFESSIONAL ENGINEERS BY COMITY:

10413 Patrick T. Bennett
10414 James S. Brough
10415 Walter T. Burrell
10416 James E. Deganan
10417 Tracey L. DeVries

10418 Jon E. Eckhardt
10419 Michael D. Eisenbarth
10420 Scott M. Gillette
10421 Kerry L. Gunter
10422 Michael C. Higgins

10423	Lorin I. Lieberman	10456	Timothy W. Johnson
10424	Steven D. Mitchell	10457	George Machan
10425	Kenneth A. Mixer	10458	Frank A. Niedzwiedz, Jr.
10426	James J. Nance	10459	John D. Roberts
10427	John H. Pao	10460	Andrew P. Seibel
10428	Kendall B. Phillips	10461	Gerald E. Smith
10429	W. Brian Poykko	10462	Jason W. Stephen
10430	Thurl R. Price	10463	Jennifer P. Zung
10431	Madhumita Sircar	10464	Robert L. Argent, Jr.
10432	Douglas W. Siers	10465	Aubrey C. Bailey
10433	Kevin H. Smith	10466	Mark T. Brumfield
10434	James R. Stewart	10467	Duanne J. Cleere
10435	Jonathan D. Radar	10468	Paul Crivell
10436	Robert S. Thompson	10469	Richard R. Davidson
10437	Keith A. Trimels	10470	Bretta A. Dumesnil
10438	Wolfram von Carolwitz	10471	Shannon D. Faulkner
10439	Jarrell D. Wenger	10472	Steven J. Fehlhafter
10440	Jimmy D. Williams	10473	Preston L. Jackson, Jr.
10441	Frederick P. Wilson	10474	David D. Jeppsen
10442	Scott R. Winfrey	10475	John M. Lieb
10443	Jennifer L. Anthony	10476	Gerald (Jerry) M. Lopez
10444	Marcus C. Gibson	10477	Timothy J. Norton
10445	Kelly B. Artz	10478	Hal V. Ogle
10446	Ronald N. Drake	10479	Dino M. Pappas
10447	Ryan D. Frederick	10480	James M. Parrish
10448	Dan P. Gagne	10481	John E. Schiess
10449	John C. Goebel	10482	Charles E. Schmitt
10450	Jordan L. Grover	10483	Michael R. Slikas
10451	Craig E. Habben	10484	John W. Thompson
10452	Jerome W. Haliw	10485	Nancy E. Thomson
10453	John W. Hanlop		
10454	Chris Horton		
10455	David A. Jenkins		

ENGINEERS IN TRAINING NUMBERS ISSUED

4709	Bret J. Reed
4710	Michael A. Beckhoff
4711	David E. Maestas
4712	Emiliano S. Martinez
4713	Samuel W. Crispin
4714	Rodrick N. Smith

CORPORATION NUMBERS ISSUED

E-0776	Energy Panel Structures, Inc.
E-0777	EnviroGroup Limited
E-0778	Owl Creek Engineering, LLC
E-0779	Harrison French & Associates, LLC
E-0780	Coleman Engineering, Inc.
E-0781	Kohrs Lonnemann Heil Engineering P.S.C.
E-0782	Kitchell-MacDonald Engineering, LLC