

***MINUTES OF MEETING***

**Meeting of February 21, 2005**

***8:00 a.m.***

**6920 Yellowtail Dr Ste 100**

**Cheyenne, WY 82002**

**BOARD MEMBERS PRESENT:** Peter J. Hutchison, Stanton J. Abell, Jr. Patrick T. Tyrrell, William J. Edwards, Richard C. Moore, David L. Whitman.

**BOARD MEMBERS ABSENT:** Martin A. Pedersen.

**STAFF MEMBERS PRESENT:** Christine Turk, Executive Director, Troy Niesen, Licensing Officer, Ken Nelson, Senior Assistant Attorney General.

**STAFF MEMBERS ABSENT:** Stacey Aurzada, Senior Assistant Attorney General.

**VISTORS PRESENT:** Dr. Herbert Stoughton, Mike Purcell, Lou Harmon.

**APPROVAL OF MINUTES:** A motion was made by Stanton J. Abell, Jr., seconded by William J. Edwards and carried to approve the November 19, 2004 Minutes with corrections noted at the meeting.

**APPROVAL OF TREASURER REPORT:** A motion was made by Richard C. Moore, seconded by David L. Whitman to approve the Budget/Treasurer's Report as distributed. Patrick Tyrrell distributed a draft of the Tracking Spreadsheet. Patrick Tyrrell will prepare a spreadsheet showing the expense report for the cost of the move from 2424 Pioneer Ave., Ste. 400 to 6920 Yellowtail Dr. Ste.100. Christine Turk distributed a bid for the blinds for the exterior windows. A motion was made by William Edwards, seconded by Stanton J. Abell, Jr., and carried to approve the purchase of the blinds. Christine Turk distributed two (2) separate bids for the signage for the office and exterior doors of the building and signage behind the receptionist area. A motion was made by Stanton J. Abell, Jr., seconded by Williams J. Edwards to approve the bid from Western Specialties. Patrick Tyrrell made a motion, Richard C. Moore seconded, to amend the original motion to approve the signage for the office and exterior doors but to remove the 36 x 96 signage behind the receptionist desk. The motion to amend carried 4-2. In another matter, Christine Turk asked the Board to reimburse Troy Niesen for his gas mileage for traveling between the Board office and the State Engineer's Office, which the Board agreed to do.

**LCCC CURRICULUM STUDY:** Dr. Herbert Stoughton gave a presentation on the educational requirements for Land Surveyors. Dr. Stoughton distributed a packet of information showing what the seven Wyoming Community Colleges, University of Wyoming, and surrounding states have available for land surveying courses for prospective students. Dr. Stoughton reported only Laramie County Community College and Western Wyoming College offer an Engineering Technology Degree at the

Community College level. Dr. Stoughton suggested the Board not require prospective students to have only the Associate degree in Surveying Technology but also accept Associates in Engineering Technology or Pre-Engineering degree. David L. Whitman prepared a one page letter giving basic requirements for prospective students wanting to obtain a surveyors certificate. David L. Whitman will do an evaluation of each of the twelve schools curriculum in which Dr. Stoughton did his study, to see how each compares to the Board's requirement and ABET/TAC. The suggested thirty (30) semester credit hours should be geared toward the ABET/TAC requirements. David L. Whitman will work with the Land Surveyors on the Board to make the requirements easier to understand for prospective students interested in obtaining an associate in surveying.

**NOMINATIONS FOR WESTERN ZONE DISTINGUISHED SERVICE AWARD:**

The Board did not have any nominations for this award. Peter J. Hutchison, Stanton J. Abell, Jr., Martin A. Pedersen, David L. Whitman, Richard C. Moore and Christine Turk expressed interest in attending the Western Zone Meeting in Anchorage, Alaska from May 19-21, 2005.

**REVIEW OF LAND SURVEYOR & PROFESSIONAL ENGINEER**

**REFERENCES:** Stanton J. Abell, Jr. distributed a copy of a previous evaluation reference form that could be used along with the current land surveyor reference form. The PELS' will work together to look at the Boundary Questionnaire to see if they would like to incorporate parts of the evaluation reference form into the Boundary Questionnaire. A motion was made by David L. Whitman, seconded by Rick Moore and carried to have the PELS' on the Board work on the changes to the land surveyor verification form and Boundary Questionnaire form. Richard C. Moore expressed concerns about the Professional Engineer Verification Form and Professional Experience section on the Professional Engineer Application. Mr. Moore feels there should be a direct tie between the work experience listed on the application and what is listed on the Professional Engineer Verification Form. Mr. Moore feels the applicants should give as much description and detail on the work experience portion of the Professional Engineer Application. A committee of Richard C. Moore and Peter J. Hutchison will work on drafting the changes to the Professional Engineer Application and Verification Form.

**CORRESPONDENCE FROM KEVIN JONES:** The Board received correspondence from Mr. Jones with concern to the work of a previous land surveyor on a job that Mr. Jones has since taken over. Mr. Jones has had to correct the surveyors work and feels he has lost economic income due to the previous surveyor's errors. Mr. Ken Nelson will draft a letter on behalf of the Board and send it to Christine Turk to forward to Mr. Jones explaining the Boards rules and procedures.

**CORRESPONDENCE FROM DEPARTMENT OF ENVIRONMENTAL**

**QUALITY:** Mr. Lou Harmon has expressed some concerns about not having registered professional engineers reviewing engineering plans that are being turned into DEQ. The third paragraph in the Boards' 1999 letter to Mr. McKenzie is what has caused concerns to Mr. Harmon. Requiring a professional engineer to review plans can cause problems

with state agencies that do not have a professional engineer on staff. Mr. Purcell feels that DEQ is better represented having professional engineers review the engineering plans before the production of the project begins. A committee of Peter J. Hutchison, Patrick Tyrrell, Ken Nelson and Lou Harmon will work on preparing a letter to go to Mr. John Cora at DEQ and to other state agencies where this may apply. A 1999 letter addressing a similar issue, should be rescinded and replaced by the new letter that will be prepared.

**WHEN TO BEGIN COUNTING FOUR YEARS OF EXPERIENCE:** There has been some question as to when to begin counting the four years of experience. Should the four years be counted starting at the date the application is received, or as of the upcoming examination date? If counting the four years of experience begins as of the examination date, the applicant would need to submit a letter certifying that they have continued their employment. Richard C. Moore volunteered to draft some new language that can be inserted in the instructions of the application pertaining to the four (4) years of experience.

**NCEES EXAM REPORT 5:** This report gives the statistics of how the Wyoming Fundamentals of Engineering examinees did on the examination. The information is used by the University of Wyoming as a public relation tool and for key assessment issues for ABET. The question arose whether the entire Board would like to get a copy of this report. The Board agreed they would like to receive a copy of this report when it is available. The report will be sent along with the agenda packet.

**QUALIFYING PAY DAYS FOR BOARD MEMBERS:** The Board has been asked to provide physical documentation for Board meetings and travel. Richard C. Moore suggested using a time sheet giving the date, location and purpose of the meeting. Effective January 1, 2005 the pay rate for Board members increased from \$125.00 to \$150.00 per day.

**BOARD TERMS EXPIRE MARCH 31, 2005:** The Board has three members whose terms expire March 31, 2005. William J. Edwards has decided not to request reappointment. Peter J. Hutchison and David L. Whitman are requesting to be reappointed.

**CPC AUDIT:** The CPC audit will be done at the May 2, 2005 Board Meeting. The Board will divide into three (3) groups of three (3) and review all of the individuals who were selected for the CPC Audit.

**APPLICATION REVIEW COMMITTEES:** A motion was made by Richard C. Moore, seconded by Patrick Tyrrell and carried to approve the following individuals to sit for the FE examination: Joann F. Hoff, Brian A. Mitchell, Gregg L. Moon, Duane L. Nardi, Joshua J. Newell.

A motion was by Stanton J. Abell, Jr., seconded by Patrick T. Tyrrell and carried to approve Madhumita Sicar, Kevin H. Smith and Jimmy D. Williams to be licensed as professional engineers by comity.

A motion was made by Patrick T. Tyrrell, seconded by Stanton J. Abell, Jr. and carried for the following individuals to be approved to sit for the April 2005 Professional Engineer Examination: Shawn M. Arnoldi, Nicholas L. Bateson, Kassey E. Bensen, David L. Ewing, Andra M. Gentry, Natalie R. Giese, Casey M. Kinnan, Robert W. Maxam, Jaime L. Phillips, William T. Pritchard, John P. Radosevich, Timothy M. Rasanke, James D. Strong, Jr., Cameron J. Twing, Matthew D. Williams and Michaela A. Yeager.

A motion was made by Richard C. Moore, seconded by Patrick Tyrrell and carried for the following individuals to be approved to sit for the April 2005 Wyoming 2-Hour Land Surveyor State Specific Examination: Travis D. Pearson and Bruce H. Perryman.

**ELECTION OF OFFICERS:** A motion was made by Patrick Tyrrell, seconded by William J. Edwards and carried to retain the current officers for one more year.

**AFFIXING SEALS TO DRAWINGS:** There has been some confusion on whether or not all of the pages of plans need to be stamped and sealed. The State Board of Land Commissioners is requiring all pages to be stamped and sealed. The Board's rules state that only the first page of the plans has to be stamped and sealed. A letter will be sent to the State Board of Land Commissioners explaining what our rules require.

**CORRESPONDENCE FROM TRAVIS BROCKIE:** The Board received correspondence from Mr. Brockie in regards to obtaining his 4 years of experience under the direct supervision of a registered professional engineer. Mr. Brockie works on the Indian Reservation and does not have a professional engineer to work under. Richard C. Moore suggested having the Bureau of Indian Affairs review Mr. Brockie's work. Christine Turk will send a letter to Mr. Brockie asking him to set up a supervisory relationship with the Bureau of Indian Affairs.

**NEXT BOARD MEETING:** The next Board Meeting will be May 2, 2005 in Cheyenne, WY at the Board Office.

**PROFESSIONAL ENGINEERS BY COMITY**

- |                             |                          |
|-----------------------------|--------------------------|
| 10413 Patrick T. Bennett    | 10420 Scott M. Gillett   |
| 10414 James S. Brough       | 10421 Kerry L. Gunter    |
| 10415 Walter T. Burrell     | 10422 Michael C. Higgins |
| 10416 James E. Degnan       | 10423 Lorin I. Lieberman |
| 10417 Tracey L. DeVries     | 10424 Steven D. Mitchell |
| 10418 Jon E. Eckhardt       | 10425 Kenneth A. Mixer   |
| 10419 Michael D. Eisenbarth | 10426 James J. Nance     |
| 10427 John H. Pao           | 10446 Ronald N. Drake    |

10428	Kendall B. Phillips	10447	Ryan D. Frederick
10429	W. Brian Poykko	10448	Dan P. Gagne
10430	Thurl R. Price	10449	John C. Goebel
10431	Madhumita Sircar	10450	Jordan L. Grover
10432	Douglas W. Siers	10451	Craig E. Habben
10433	Kevin H. Smith	10452	Jerome M. Haliw
10434	James R. Stewart	10453	John W. Hanlon
10435	Jonathan D. Radar	10454	Chris Horton
10436	Robert S. Thompson	10455	David A. Jenkins
10437	Keith A. Trimels	10456	Timothy W. Johnson
10438	Wolfram von Carolwitz	10457	George Machan
10439	Jarrell D. Wegner	10458	Frank A. Niedzwiedz, Jr.
10440	Jimmy D. Williams	10459	John D. Roberts
10441	Frederick P. Wilson	10460	Andrew P. Seibel
10442	Scott R. Winfrey	10461	Gerald E. Smith
10443	Jennifer L. Anthony	10462	Jason W. Stephen
10444	Marcus C. Gibson	10463	Jennifer P. Zung
10445	Kelly B. Artz		

#### **ENGINEERS IN TRAINING NUMBERS ISSUED**

4709 Bret J. Reed  
4710 Michael A. Beckhoff  
4711 David E. Maestas  
4712 Emiliano S. Martinez

#### **CORPORATION NUMBERS ISSUED**

ES-0771	Ducks Unlimited, Inc.
E-0772	Bridge & Stream Engineering, Inc.
E-0773	Resource Investigation and Management Consultants LLC
E-0774	Evans Engineering, Inc.
E-0775	MacDonald & Associates, P.C.