

***MINUTES OF MEETING***

July 19, 2004

***8:00 a.m.***

Saratoga Inn

601 East Pic Pike Rd.

Saratoga, WY 82331

**OPEN MEETING MINUTES**

**BOARD MEMBERS PRESENT:** Peter J. Hutchison, Stanton J. Abell, Jr., Pat Tyrrell, Martin Pedersen, David Whitman, Rick Moore.

**BOARD MEMBER ABSENT:** William J. Edwards.

**STAFF MEMBERS PRESENT:** Christine Turk, Executive Director, Troy Niesen, Licensing Officer, Ken Nelson, Senior Assistant Attorney General, Stacey Aurzada, Assistant Attorney General.

**VISITORS PRESENT:** Kenneth Schramm, Doyle Fritz.

**APPROVAL OF MINUTES:** A motion was made by Martin Pedersen, seconded by Pat Tyrrell and carried to approve the May 03, 2004 Board Minutes with corrections noted at the meeting.

**APPROVAL OF BUDGET/TREASURERS REPORT:** Pat Tyrrell presented the Budget/Treasurer's Report which included his mentioning that he is committed to having a spreadsheet for tracking expenses completed for the November 2004 meeting. A motion was made by Martin Pedersen, seconded by Rick Moore and carried to approve the Budget/Treasurer Report, as distributed.

**OFFICE UPDATE:** Christine Turk presented a letter from Mr. Phil Kiner of Wyoming State Government's Administration & Information Division. Pete Hutchison informed the Board that Mr. Kiner's letter requested the Board office be relocated by October 31, 2004. Ms. Turk has started the process of locating new office space. A motion was made by Rick Moore, seconded by Martin Pedersen and carried to authorize Christine Turk and Peter J. Hutchison to search for office space and work out an agreement with the State in regards to seeking financial assistance with the expense of moving out of the current office location, at 2424 Pioneer Avenue.

**CPC DOCUMENTATION:** The Board reviewed documentation received as a request of the CPC Audit. Mr. Gary Elwell had 10 credit hours from self-directed study which was not accepted by the Board. A motion was made by Rick Moore, seconded by Martin Pedersen and carried to remove 10 hours from the self-directed study listed on his CPC Form. A motion was made by Martin Pedersen, seconded by Pat Tyrrell and carried to approve the 31.25 credits hours reported by Mr. James Geslin. A motion was made by

Rick Moore, seconded by Pat Tyrrell and carried to accept documentation from Mr. John Thomas. The Board suggested a letter be written to Mr. Thomas thanking him for his honesty on not keeping very good documentation of the courses he completed. Rick Moore volunteered to help Christine Turk in updating the CPC Reporting Form.

**PROPOSED STATUTE CHANGES:** The Interim Corporations Committee will be meeting in Cheyenne on August 19 and 20 at the Wyoming Department of Transportation Auditorium. Mr. Causey from the Legislative Service Office suggested that *actively practicing* be inserted in the definition section of the statutes, otherwise, this may cause a concern by the Interim Corporations Committee. Pat Tyrrell addressed the Board in regards to W.S. 33-29-139 adding in 11x17 map size. Also, W.S. 33-29-139 (b) (c) (d) & (e) be removed and inserted into the State Engineers Statutes. Mr. Tyrrell said that he or Sue Lowry would explain the reason for the removal of W.S. 33-29-139 (b) (c) (d) & (e) from the Board's Statutes and inserted into the State Engineers Statutes.

**REVIEW/MODIFY EXPERIENCE REFERENCES:** Rick Moore suggested making changes to the Verification/Work Experience forms. Mr. Moore suggested researching what other states are using for a Verification Form. Mr. Moore suggested adding the language "do you agree with applicant's description of work experience?", and add a date line on the bottom of the Verification Form. This would eliminate any concerns about if the reference agrees with what the applicant has written as far as his job description. Christine Turk volunteered to take the concerns to the MBA committee at the National Convention in August.

**KENNETH SCHRAMM, WWC ENGINEERING:** Mr. Schramm visited the Board with concerns to the Wyoming Land Surveying program at LCCC. Mr. Schramm has had a difficult time trying to obtain a degree in land surveying and was told that the program at LCCC has been discontinued. Mr. Schramm could take the classes he is lacking through Metro State in Colorado which could be offered at LCCC via a distant learning program, but would have to pay both LCCC & Metro State their respective fees if he would want to enroll in the courses to get his associates degree. Mr. Pedersen said he would write a letter to Mr. Stoughton to find out what the exact status is of the Land Surveying Program at LCCC.

**APPLICATION REVIEW COMMITTEE:** The following individuals were approved to sit for the October 2004 exam: Suzanne Bassinger, Dustan G. Cash, David C. Cotton, Jr., Fritz A. Hugo, Brian T. Lenz, and Jodie M. Pavlica. The following land surveyor was approved to sit for the October 2004 exam: Bruce W. Frederick.

**SCHEDULE OF THE NEXT BOARD MEETING:** The next meeting of the Board will be November 19, 2004. Dave Whitman offered to have the University of Wyoming host the meeting due to the relocation of the Board office occurring at that time.

## **PROFESSIONAL ENGINEERS BY COMITY**

10261 Omar Ali Abu-Yasein	10301 Stanley M. Haw
10262 Scotty J. Baudoin	10302 Thomas A. Holstrom
10263 John P. Black	10303 Jonathan E. Kaseman
10264 Faron S. Henderson	10304 Bradley M. Marks
10265 Raymond G. Kolkman	10305 David S. McLay
10266 Linda J. Oster	10306 Debora S. Meling
10267 Paul D. Pochatila	10307 Michael L. Middleton
10268 Jordan K. Radin	10308 David S. Millar
10269 James D. Rickman	10309 Steven R. Moody
10270 Brian Y. Stewart	10310 Michael P. Ryer
10271 William H. Stoewer	10311 Michael R. Sigman
10272 Paul R. Svenson	10312 Michael J. Swenson
10273 R.L. Bibb Swain	10313 Andres Aldave
10274 Kenneth R. Thompson	10314 Gary S. Anderson
10275 Stephen R. Cathey	10315 John W. Baker
10276 Harald Nielsen	10316 Gary B. Brennan
10277 Brian A. Casement	10317 Neil J. Brown
10278 James R. Coleman	10318 Charles J. Estey
10279 Richard C. Guglomo	10319 Andrew W. Frichtl
10280 Wayne W. Harris	10320 Michael P. Griffeth
10281 Adam R. Hoopes	10321 Jay D. Grow
10282 Charles C. Hutton	10322 Michael D. Hein
10283 Zane Zihe Jia	10323 Shane M. Hernandez
10284 Kai Long Luo	10325 Brian C. Kelly
10285 Travis T. Moore	10326 Francis J. Kohout
10286 Larry S. Muir	10327 Christopher A. Kopchynski
10287 Charles G. Churchman	10328 Peter D. Marxhausen
10288 Chad B. Forest	10329 Timothy J. Miller
10289 Alan W. Lankford	10330 Maroun Moussallem
10290 Chris H. Larsen	10331 Roy R. Payne, Jr.
10291 Riley J. Mahaffey	10332 Christopher A. Perry
10292 Michael N. O'Brien	10333 Craig M. Perry
10293 Thomas G. Raffin	10334 Keith R. Phillips
10294 Daniel T. Schultz	10335 Richard M. Robertson
10295 Mark Warenko	10336 Patrick J. Ringler
10296 Craig A. Wise	10337 Kenneth L. Robison
10297 Roland E. Blauer	10338 Gary W. Stowe
10298 Chad R. Collett	10339 Donald M. Tulloch
10299 James R. Dahl, Jr.	
10300 Margaret S. Gillentine	

## **PROFESSIONAL LAND SURVEYOR NUMBERS ISSUED**

LS 10324 Eldon C. Jacobsen – Registered by comity. Passed the Wyoming Land Surveyor 2-hour exam 4/16/2004, passed Wyoming Land Surveyor Take-Home Exam 7/8/2004.

## **EIT NUMBERS ISSUED UPON RECEIPT OF TRANSCRIPTS**

4637 David M. Mares  
4638 Britten R. Pond  
4639 Andrew J. Kenendy  
4640 Tanner B. Shatto  
4641 Eric A. Sackett  
4642 Mark D. Vandervort  
4643 Aaron M. Helgerson  
4644 Ronnie J. Zimmerman  
4645 Shelton C. Laird  
4646 Brian L. Goodrich  
4647 Jonell D. Gillaspie

## **CORPORATION NUMBERS ISSUED**

E-0746 Anchor Engineering and Inspection, Inc.  
E-0747 TZA Water Engineers  
E-0748 Geo-Electric Engineering, Inc.  
E-0749 Redwine Engineers, Inc.  
E-0750 Kennedy/Jenks Consultants, Inc.  
E-0751 Camp Creek Engineering, Inc.  
E-0752 Pegasus International, Inc.  
E-0753 BE&K Engineering Company  
E-0754 Heberly and Associates  
E-0755 The Consulting Engineering Group, LLC  
E-0756 Sparling, Inc.  
E-0757 TCF Services, Inc.

***MINUTES OF CONFERENCE CALL***  
**September 23, 2004 – 8:30 A.M.**

**OPEN MEETING**

**BOARD MEMBERS PRESENT:** Peter J. Hutchison, Stanton J. Abell, Jr. Patrick T. Tyrrell, Martin A. Pedersen, William J. Edwards, David L. Whitman, Richard C. Moore.

**STAFF MEMBERS PRESENT:** Christine Turk, Executive Director, Troy Niesen, Licensing Officer.

The Conference Call Meeting was held so the Board could discuss and vote on the Board's Lease Agreement and proposed Contract with Acme Construction for the construction work to be done at the new office location. In addition, the Board discussed what action to take regarding the Board's proposed legislative bill.

A motion was made by William J. Edwards, seconded by Stanton J. Abell, Jr. and carried to appoint a subcommittee to meet at the new location to establish floor plans with specifications and provide a copy of the new floor plans to each of the (3) three contractors and ask them to resubmit new proposals. The subcommittee will consist of Peter J. Hutchison, William J. Edwards and Christine Turk. Mr. Ken Nelson is also working on strengthening some of the language in the Lease Agreement for the new location and also increasing the length of the lease from 4 years to 10 years.

A motion was made by William J. Edwards, seconded by Martin A. Pedersen and carried to contact outside counsel to take a look at the language in our current lease and give us some guidance. Patrick Tyrrell abstained from the discussion and voting on this motion.

A motion was made by Martin A. Pedersen, seconded by David L. Whitman and carried to take the necessary steps to have the proposed legislative bill withdrawn.

***MINUTES OF CONFERENCE CALL***  
**October 25, 2004 – 8:00 A.M.**

**OPEN MEETING ITEM**

**BOARD MEMBERS PRESENT:** Peter J. Hutchison, Stanton J. Abell, Jr., Patrick T. Tyrrell, Martin A. Pedersen, William J. Edwards, David L. Whitman.

**BOARD MEMBER ABSENT:** Richard C. Moore

**STAFF MEMBERS PRESENT:** Christine Turk, Executive Director, Ken Nelson, Attorney General Representative.

A motion was made by Martin Pedersen, seconded by Stanton J. Abell, Jr. and carried to approve the Lease Agreement, as faxed to each member for their review.

A motion was made by William J. Edwards, seconded by Martin Pedersen and carried to accept Acme Construction proposal, with the condition that Acme Construction take full responsibility for renting a crane for the purpose of moving the conference tables to the new location.