

MINUTES OF MEETING

Meeting of December 8, 2003
8:00 a.m.
2424 Pioneer Avenue, Suite 400
Cheyenne, WY 82002

OPEN MEETING MINUTES

BOARD MEMBERS PRESENT: William J. Edwards; Peter J. Hutchison; Stanton J. Abell, Jr; Martin A. Pedersen; Patrick T. Tyrell; David L. Whitman; and Richard C. Moore

STAFF MEMBERS PRESENT: Christine Turk, Executive Director; Jennifer Wilhelm, Licensing Officer; and Attorney General representatives Stacy Aurzada and Kennard F. Nelson.

VISITOR PRESENT: Herbert Stoughton

PRESENTATION GIVEN BY HERBERT STOUGHTON: Dr. Stoughton, who, while not a full-time staff member, is an advisor at Laramie County Community College (LCCC), discussed LCCC's surveying curriculum. These courses are still being offered under the Engineering Technology curriculum. Dr. Stoughton also discussed the surveying program offered at Metropolitan State College in Denver, Colorado. A bachelor program geared toward older, non-traditional students is offered at Metro-State. Metro-State also recently underwent its first ABET accreditation, which Stanton Abell attended.

BOARD MEMBERS' VISITS TO ABET ACCREDITATIONS: Stanton Abell and Peter Hutchison each attended an ABET accreditation at Metropolitan State and the University of Wyoming, respectively. Accreditation information, however, is confidential.

APPROVAL OF MINUTES: A motion was made by Martin Pedersen, seconded by Peter Hutchison to approve the minutes with typographical corrections noted at meeting; motion carried. A motion was made by Richard Moore to approve the conference call minutes, which was seconded by David Whitman and carried.

APPROVAL OF BUDGET AND TREASURER REPORTS: A motion was made by David Whitman, seconded by Martin Pedersen and carried to accept the Budget and Treasurer Reports as distributed.

INVESTIGATOR REQUEST FOR PROPOSALS: Christine Turk passed out copies of the investigator RFP. Only one proposal was submitted. Martin Pedersen expressed a concern over the efficacy of the advertising. Martin also suggested a pre-bid meeting, with the minutes posted on the website, where the prospective bidders would be able to ask any questions they may have. Martin Pedersen made a motion to re-advertise the RFP, with

letters being sent to registrants and the sole entity that responded to the original RFP (letter to be sent by Purchasing) announcing the re-advertisement and directing information to be posted on the Board's website; motion seconded by Stanton Abell and carried.

RULES AND REGULATIONS:

Christine Turk asked that staff be given clarification regarding Rules and Regulations (2003) Chapter IV, Section 3(e); specifically, which courses applicants will be required to take. It was also noted that this rule would apply to examinations failed after October 22, 2003. Dr. Whitman suggested that candidates be afforded copies of the diagnostic reports provided by NCEES from their file if they have failed to keep the copies provided at the times of the test failures. The applicant should use these lists to determine which areas they are weak in and pick courses relating to those areas. A motion was made by Richard Moore to allow staff to review the college courses taken to determine if the courses taken were in the deficient areas, with referral to committee if necessary. The motion was seconded by Patrick Tyrrell and carried.

There appears to be a conflict between Wyoming State Statute §33-29-126(a)(iii) and Rules and Regulations (2003) Chapter IV, Section 7(b) regarding when the experience required to become registered as a Professional Engineer starts to accumulate. Kennard Nelson interpreted the statute to mean the experience starts accumulating at the time the candidate could be eligible for registration as an EIT, not necessarily that the candidate is registered as an EIT. He further advised that an immediate rule amendment is not necessary. Patrick Tyrrell moved that interested parties be informed that the requirement is that the candidate be eligible for registration as an EIT before their experience will start to be counted. Motion was seconded by Martin Pedersen and carried.

Christine Turk briefed the Board on its website. All applications and rules are available online, and the Board office will soon be equipped with high-speed internet access. Richard Moore suggested sending a postcard announcing the newsletter is available for viewing online instead of sending an actual newsletter to every registrant.

Patrick Tyrrell asked for the Board's input regarding computer-generated seals and signature. Kennard Nelson suggested adding a definition to the rules that includes a verifiable "electronic signature" as an "original signature." Patrick Tyrrell made a motion that the Board works up language for a change to the rules so that a verifiable digital signature can be accepted in addition to an ink signature. The motion was seconded by Martin Pedersen and carried.

Patrick Tyrrell also made a motion to change the wording in Rules and Regulations (2003) Chapter III, Section 4 so that payment methods may be any form acceptable to the Board, in anticipation of future acceptance of credit cards. The motion was seconded by Peter Hutchison and carried.

FOREIGN CREDENTIALS SERVICE OF AMERICA (FCSA): Christine Turk presented a packet of information sent by FCSA; in it they ask the Board to refer applicants

needing foreign degree evaluations to their company. Previously, the Board accepted foreign degree evaluations from Engineering Credentials Evaluation International (ECEI). Kennard Nelson stated that he did not believe the Board has to make a blanket statement as to whether or not a service will be accepted. Evaluations from companies other than ECEI will be evaluated on a case-by-case basis

NCEES PRESIDENT-ELECT: Martin Pedersen announced he would like to run for NCEES President-Elect and asked for the Board's endorsement. Rick Moore made a motion, which Patrick Tyrrell seconded, to send a letter of endorsement to all Western Zone States; motion carried.

CORRESPONDENCE FROM PAUL SCHERBEL, LS: The Board determined that it was not a conflict of interest for Paul Scherbel, LS, to work with Todd Rhodes. Christine Turk will write a letter to Mr. Scherbel.

RECOMMENDATIONS FOR NCEES NATIONAL AWARDS: None.

CPC AUDIT: A random audit for CPC requirements will be brought to the next meeting. In the past, 2% have been audited (approximately 20). Christine Turk asked what percentage the Board wants pulled for this renewal period. The Board agreed to keep the percentage at 2%.

WESTERN ZONE MEETING: All Board members except William Edwards will be attending the Western Zone Meeting. Christine Turk will also be attending.

REVIEW COMMITTEES: The application review committees will meet prior to the full Board meetings. A packet of applications to be considered will be sent to each committee member; the review committees will then meet by conference call to review the applications. Three engineers will review the PE applications, and two land surveyors will review the LS applications. Dr. Whitman will be involved in evaluating land surveyor applications only in the event that an educational assessment is needed. The full Board will meet following the review committee meetings to affirm the recommendations of those committees.

COMPLAINTS BY BOARD MEMBERS: Angela Dougherty, who attended the afternoon session, made a presentation to address the filing of complaints by Board members. If a Board member is made aware of a situation through independent, public means or on-going litigation, that Board member may ask for public documents and initiate a complaint based on those documents; a Board member may also initiate a complaint based on their own, personal knowledge of the infraction. If another engineer or land surveyor makes a complaint to the Board member, the complainant should file a formal complaint. In addition, no individual Board member can take an action that represents the entire Board.

SCHEDULE OF NEXT BOARD MEETING: The full Board will meet via conference call February 12, 2004, at 8:00 a.m. in order to review the recommendations of the PE and LS application review committees. The next quarterly Board meeting will be held March 8, 2004, in Cheyenne, Wyoming.

PROFESSIONAL ENGINEER – COMITY

- 10023 Daniel J. Allard – Colorado by 8 hour PE Examination, California EIT
- 10024 David L. Arnold – Oklahoma by 16 hour PE Examination
- 10025 William G. Dean – Florida by 16 hour PE Examination
- 10026 Jeffrey S. Denbleyker – Utah by 8 hour PE Examination, Michigan EIT
- 10027 James W. Gute – Alaska by 16 hour PE Examination
- 10028 Gary M. Lacy – Colorado by 16 hour PE Examination
- 10029 Douglas W. Luebbering – Pennsylvania by 8 hour PE Examination, Kansas EIT
- 10030 Jerry E. Maly – Colorado by 8 hour PE Examination, Ohio EIT
- 10031 Thomas S. Marcin – Wisconsin by 16 hour PE Examination
- 10032 Robert J. McNamara – Massachusetts by 16 hour PE Examination
- 10033 Ross D. Palmer – California by 8 hour PE Examination, Oregon EIT
- 10034 David B. Peterson – Utah by 16 hour PE Examination
- 10035 Douglas K. Pineo – Texas by 8 hour PE Exam, New Hampshire EIT
- 10036 Rory S. Ronan – New York by 16 hour PE Examination
- 10037 Steven W. Schaub – Oklahoma by 8 hour PE Examination, Wisconsin EIT
- 10038 William F. Shelley – Connecticut by 8 hour PE Examination, New York EIT
- 10039 Deane J. Simons – Maine by 16 hour PE Examination
- 10040 Chad E. Tuttle – Oklahoma by 16 hour PE Examination
- 10041 Richard L. Vine – Colorado by 8 hour PE Examination, Wyoming EIT
- 10042 Brandt H. Williams – South Carolina by 8 hour PE Examination, Florida EIT
- 10043 Michael C. Fronte – New York by 16 hour PE Examination
- 10044 David F. Six - Ohio by 16 hour PE Examination
- 10045 Gregory J. Buchko – Pennsylvania by 16 hour PE Examination
- 10046 Michael R. Wignot – Montana by 8 hour PE Examination, Arkansas EIT
- 10047 Michael G. Barker – Minnesota by 8 hour PE Examination, Indiana EIT
- 10048 Harvey J. Butler – Kansas by 16 hour PE Examination
- 10049 Michael W. Custer – Texas by 16 hour PE Examination
- 10050 Jay Bonnett – Washington by 16 hour PE Examination
- 10051 George A. Cicoff – West Virginia by 16 hour PE Examination
- 10053 Julia A. Gwaltney – Colorado by 16 hour PE Examination
- 10054 Patrick J. Hannigan – Indiana by 16 hour PE Examination
- 10055 Matthew L. Jensen – Minnesota by 8 hour PE Examination, Wisconsin EIT
- 10056 Stan W. Johns – Utah by 8 hour PE Examination, Idaho EIT
- 10057 Thomas A. Jones – Washington by 16 hour PE Examination
- 10058 Armand S. Kafesjian – Utah by 16 hour PE Examination
- 10059 Andrew C. Knutson – Wisconsin by 16 hour PE Examination
- 10060 Nicholas A. Kraus – Idaho by 8 hour PE Examination, Montana EIT
- 10061 Jesus A. Ledesma, Jr. – California by 16 hour PE Examination
- 10062 Tom W. Melton – Colorado by 8 hour PE Examination, Kansas EIT
- 10063 Cynthia A. Otegui – Colorado by 8 hour PE Examination, Pennsylvania EIT
- 10064 Brian Z. Purto – Colorado by 16 hour PE Examination
- 10065 Jeff A. Shepherd – Oklahoma by 16 hour PE Examination
- 10066 Brian D. Smith – Idaho by 16 hour PE Examination

- 10067 James M. Stephenson – Tennessee by 16 hour PE Examination
- 10068 Jack E. Petersen – Colorado by 16 hour PE Examination
- 10069 Xuegang Liu – Ohio by 16 hour PE Examination
- 10070 John E. Harter – New York by 8 hour PE Examination, Pennsylvania EIT
- 10071 Thomas A. Korjack – Delaware by 16 hour PE Examination
- 10072 Attila Arat – Missouri by 16 hour PE Examination
- 10073 Jose M. Cornejo – Colorado by 16 hour PE Examination
- 10074 Mark R. Donner – Colorado by 16 hour PE Examination
- 10075 James R. Haug – Wisconsin by 16 hour PE Examination
- 10076 David A. Kipp – Ohio by 8 hour PE Examination, Kansas EIT
- 10077 Dustin J. Maier – North Dakota by 16 hour PE Examination
- 10078 Ross T. Mori – Wisconsin by 16 hour PE Examination
- 10079 Joseph F. Shields – California by 8 hour PE Examination, Nevada EIT
- 10080 Jedidiah Smith – Kansas by 16 hour PE Examination
- 10081 Kean W. Steely – Missouri by 8 hour PE Examination, Arkansas EIT
- 10082 Robert W. Stuart – California by 8 hour PE Examination, Oklahoma EIT
- 10083 Farzad Tadayon – Arizona by 8 hour PE Examination, California EIT
- 10084 Lawrence H. Woodbury – North Dakota by 16 hour PE Examination
- 10085 Paul A. Martineau – Colorado by 16 hour PE Examination
- 10086 Peter Moskal – Pennsylvania by 16 hour PE Examination
- 10087 Harold O. Everson – Montana by 16 hour PE Examination
- 10102 Hani M. Hanna – Missouri by 16 hour PE Examination

PROFESSIONAL ENGINEER – EXAMINATION

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| 10089 | J. Kyle Bunderson | 10096 | Neal P. Neumiller |
| 10090 | Steven M. Jenkins | 10097 | Zachary B. Rieker |
| 10091 | Karen L. Farley | 10098 | Jeffrey E. Rosenlund |
| 10092 | Jack W. Fritz | 10099 | Monte N. Schaff |
| 10093 | Matthew R. Gardner | 10100 | Mark R. Schoenheider |
| 10094 | Carol J. Hill | 10101 | Michael S. Bonomo |
| 10095 | Timothy R. Morton | | |

LAND SURVEYOR NUMBERS ISSUED:

- LS 10052 David Fehringer - Registered by comity. Passed Wyoming Land Surveyor 2 hour exam 10/25/2003, passed Wyoming Land Surveyor Take-Home Exam 5/10/2003.
- LS 10088 David Roberts – Registered by comity. Passed Wyoming Land Surveyor 2 hour exam 4/19/2002, passed Wyoming Land Surveyor Take-Home Exam 10/25/2003.

EIT NUMBERS ISSUED UPON RECEIPT OF TRANSCRIPT:

- 4495 Brian M. Wille

4496 Martin R. Coleman
4497 Ole E. Seifert
4498 Jeremy L. Bennington
4499 Jason A. Knopp
4500 Brett S. Sandusky

CORPORATIONS NUMBERS ISSUED:

E-0706 Felsburg Holt & Ullevig
E-0707 Schaffer Engineering, PC
E-0708 Kvaener U.S., Inc.
E-0709 Mc2Engineering, P.C.
E-0710 Engineering Support Services, Ltd.
E-0711 Steen Engineering, Inc.
E-0712 Valentine Engineering